

Invitation for Bids for the procurement of Promotional Materials

(Date of first publication:-2072/09/30)

Contract Identification No: 1/PR &P - 072/73 & 2/PR &P - 072/73

1. The **Nepal Tourism Board, Bhrikutimandap** invites **sealed bids from eligible bidders for the procurement of Promotional Materials as mentioned below.**

S.N	Package No.	Description	Quantity (Piece)	Bid Security Amount (NRs.)	Price of Bid Document (NRs.)
1.	PR-01	Brochures & Booklets	270,000	140,000.00	1,000.00
2.	PR-02	Posters	190,000	145,000.00	1,000.00

2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of **Nepal Tourism Board, Bhrikutimandap phone No. 01-4256909**
3. Bidding documents may be purchased from the office of **Nepal Tourism Board, Bhrikutimandap** by eligible Bidders on the submission of a written application, along with the copy of firm registration certificate valid for FY 2072/73, copy of VAT and PAN registration certificate duly certified by **Notary Public** and, Tax Clearance Certificate of FY 2071/72 or Submission of Tax Returns up to 2071/72 duly certified from the Inland Revenue Office and upon payment of a non-refundable fee for **each package** as mentioned in the above table during office hours on all working day within **30th day** from the date of first publication of this notice from **Nepal Tourism Board, Bhrikutimandap, Kathmandu**, either in the form of cash or in the form of Bank Voucher in the name of **Nepal Tourism Board, Bhrikutimandap**, account **No.00101010030218** at **Nepal Investment Bank Limited, Durbarmarg, Kathmandu**.
4. Bid must be valid for a period of **90 days** after opening of Bid Documents and must be accompanied by bid bond amount as mentioned in the above table either by original Bid Bond (Bank Guarantee) issued by a Commercial Bank approved by Nepal Rastra Bank in the format provided in the Bidding document or in the form of Bank Voucher in the name of **Nepal Tourism Board, Bhrikutimandap**, account **No.00101010030218** at **Nepal Investment Bank Limited, Durbarmarg, Kathmandu**, which shall be **valid for 120 days** after opening of the Bid Documents.
5. Bid must be submitted to the office of **Nepal Tourism Board, Bhrikutimandap** on or before **12.00 Noon (NST-Nepal Standard Time)** on **2072-11-02**. Bids shall be sealed in an envelope addressing to **Nepal Tourism Board, Kathmandu** indicating name of the contract, contract ID no., package no. bidder's name and address.
6. Bids received after this deadline shall not be accepted.
7. The Bids received by the due date and within specified time will be opened at 2:00 PM on **2072-11-02** at **NTB** in the presence of the applicant or their authorized representative choose to attend. Absence of the applicant or their authorized representative, however, shall not hamper the opening of the Bids.
8. The successful Bidder shall deliver a Performance Security in cash or Bank Guarantee equivalent to 5% of the Bid amount.
9. The bidder must submit the Self Declaration that the firm has not any conflict of interest, black-listed and punished related with the business in separate letter head of the firm.
10. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day.
11. Bids should comply in all respects with the instructions to Bidder included in the Bid Document. Non-compliance with these instructions shall result in non-responsive and disqualifies bidding document.
12. Any modification/withdrawal letter must be accompanied by authorized letter.
13. The Employer reserves the right to accept or reject, wholly or partly any or all the bids without assigning reason, whatsoever.
14. The address referred to above is as follows.



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