

# Invitation for Bids for the Procurement of Worldwide Courier Services

Date of first publication: 2073/6/21

Contract Identification No: 1/CSD – 073/74

1. The Nepal Tourism Board, Bhrikutimandap invites sealed bids from eligible bidders for the procurement of worldwide courier services as mentioned below. The sealed bids are invited for submitting competitive rate/s for the worldwide courier services to various Zones as specified in the bid documents.

S.N	Description	Bid Security Amount (NRs.)	Bid Document (NRs.)	Last date of bid submission
1.	Procurement of worldwide Courier services	270,000.00	3,000.00	Before 12:00 noon on 2073/7/22

2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of Nepal Tourism Board, Bhrikutimandap, Kathmandu, Phone: 4256909
3. Bidding documents may be purchased **within 30 (thirty) days of notice of the first publication** from the above office of Nepal Tourism Board by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, copy of VAT and PAN registration certificate, Tax Clearance Certificate of FY 2072/73 or Submission of Tax Returns upto 2072/73 duly certified by **Notary Public** and upon payment of a non-refundable fee of **Rs. 3,000 (Three Thousand rupees only)** in the form of Bank Voucher in the name of **Nepal Tourism Board, Bhrikutimandap**, account No. **00101010030218** at **Nepal Investment Bank Limited, Durbarmarg, Kathmandu**.
4. Sealed Bids must be submitted to the above office of Nepal Tourism Board, Bhrikutimandap, Kathmandu **on or before 12 noon on 2073/7/22**. Documents received after this deadline shall not be accepted.
5. Bids must be valid for a period of **90 days** counting from the day of bid opening and must be accompanied by **bid security amounting to NRs 270,000.00 (Two hundred and seventy thousand rupees only)** by original Bid Bond (Bank Guarantee) issued by a Commercial Bank approved by Nepal Rastra Bank in the format provided in the Bidding document which shall be **valid for minimum 30 days** beyond the bid validity period ( **i.e. 120 days from bid opening date**). Bid bond amount can also be submitted in the form of Bank Voucher in the name of **Nepal Tourism Board, Bhrikutimandap**, account No. **00101010030218** at **Nepal Investment Bank Limited, Durbarmarg, Kathmandu**
6. Bids shall be opened in the presence of Bidders' representatives who choose to attend at 14:00 hours on 2073/7/22 at the office of Nepal Tourism Board. Absence of participants or their authorized representatives, however, shall not hamper the opening of the Bids.
7. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day. In such a case the bid validity and bid security validity shall be recognized with effect from the original bid submission deadline.
8. The bidders shall have to quote rates for all zones and weight categories. Partial bid shall be liable for rejection.
9. The bidder must submit the Self Declaration that the firm has not any conflict of interest, black-listed and punished related with the business.
10. Bids should comply in all respects with the instructions to Bidder included in the Bid Document. Non-compliance with this instruction shall result in non-responsive and disqualified bidding documents.
11. The Employer reserves the right to accept or reject, wholly or partly any or all the bids without assigning reason, whatsoever.
12. The address referred to above is as follows:



**Nepal Tourism Board**

Corporate Services Department

Bhrikutimandap, Kathmandu

Tel: 4256909, Fax: 4256910

Website: [www.welcomenepal.com](http://www.welcomenepal.com)