

Name of the Office: Nepal Tourism Board
Address of the Office: Bhrikutimandap, Kathmandu.

Invitation for Sealed Quotation for the Procurement of Security Service

Sealed Quotation No: 01/SQ-NTB-077/078

Date of first Publication: 2077/06/06 (September 22, 2020)

1. The **Nepal Tourism Board (NTB)** invites sealed quotations from registered service providers for the **Procurement of Security Service** as per mentioned specification in bid document.

S. N.	Sealed Quotation No.	Name of the Contract	Bid Bond Amount (NRs.)	Price of Bid Document (NRs.)
1	01/SQ-NTB-077/078	Procurement of Security Service for NTB Office	37,000.00	1000.00

2. Eligible Bidders may obtain further information and inspect the **Sealed Quotation Documents** at the office of Nepal Tourism Board, Bhrikutimandap, Kathmandu, Tel: 014256909 (Ext.130 or 154) or may visit e-GP system: www.bolpatra.gov.np/egp .
3. **Sealed Quotation Documents** is available online and can be downloaded from e-GP system: www.bolpatra.gov.np/egp. Interested bidders shall register in the e-GP system and deposit the cost of bidding document in the following bank:
- Name of the Bank:** Nepal Investment Bank Name of the
Office: Nepal Tourism Board Office
Account No : 00101010030218
4. Interested Bidders shall submit the electronic Bids through www.bolpatra.gov.np/egp to the above office of Nepal Tourism Board on **(NST- Nepal Standard Time)** or before **12 Noon on 2077/06/21 (Oct 07, 2020)**.
5. **Sealed Quotation** shall be opened in presence of Bidders' representatives who choose to attend on **2077/06/21 (Oct 07, 2020) at 14:00 (NST- Nepal Standard Time)** hrs at the office of Nepal Tourism Board, Bhrikutimandap, Kathmandu.
6. **Sealed Quotation** must be valid for a period of **45 days** counting from the day of bid opening and must be accompanied by a minimum bid security amount as stated in above table, and which shall be valid for minimum **30 days beyond** the bid validity period i.e. **2077/09/05 (Dec 20, 2020)**.
7. If the last date of submission and opening falls on a government holiday then the next working day shall be considered the last day. In such a case the bid validity and bid security validity shall be recognized with effect from the original bid submission deadline.
8. The contract shall be initially valid till the end of **FY 2077/78 from Kartik 1, 2077**. NTB may extend the contract for further period if mutually agreed, if service is found satisfactory. However, the total contract period shall not be more than 3 years from date of signing the original contract.
9. The bidder should quote the rate which shall not be less than the minimum pay scale as specified by the Govt. of Nepal and should be as per the provision of Labour Act, 2074. Non-compliance of Labour Act shall disqualification of bids.
10. The numbers of security person can be increased or decreased as per necessity of NTB office (purchaser). However the total amount shall not extent more than 20 Lakhs in a fiscal year.
11. The bidder must submit the Self Declaration that the firm does not have any conflict of interest, black-listed and penalized in relation with the business.
10. Bids should comply in all respects as per the instructions to the Bidder included in the Bid Document. Non-compliance with the instructions shall result in non-responsiveness and disqualification for bidding process.
11. The NTB reserves the right to accept or reject, wholly or partly any or all the bids without assigning any reasons, whatsoever