



Nepal Tourism Board

Notice for Participation in International Trade Fairs

S. N.	Fair/Mart	Program Date	Participation Fee (Nrs)	Deadline for Submission of Application	Maximum No. of Companies	Contact E-mail
1	IITM, Ahmedabad	7-9 March, 2025	50,000/-	2nd Feb., 2025	15	rjha@ntb.org.np
2	MITT, Moscow	18-20 March, 2025	1,00,000/-	2nd Feb., 2025	6	ksharma@ntb.org.np

***Note:**

1. All necessary travel arrangements (Transportation, Hotel Accommodation, Visa, etc.) shall have to be made and the cost for the same shall have to be borne by the participants themselves.

Applications are invited from the eligible and interested tourism companies for participation as per the following procedure:

1. Interested companies must register their application online via <https://tenders.ntb.gov.np>. The interested Companies need to register to the mentioned website and submit the application electronically within the above-mentioned deadline along with the following necessary documents:

- Company Registration Certificate
- VAT/PAN Registration Certificate
- Tax Clearance Certificate of Fiscal Year 2079/80
- License Issued by the Concerned Authority
- Company must have at least one year of operation

2. Selection of qualified applicants shall be done on FIRST-COME-FIRST-SERVED basis as per the submission of application.
3. Once the eligible applicants are shortlisted, the respective desk of Tourism Marketing & Promotion Department of NTB will inform/send an e-mail to all the selected participants requesting for immediate deposit of participation fee. All the selected companies shall have to submit the bank deposit voucher along with the duly signed and stamped Contract/Code of Conduct for International Participation in their company profile in <https://tenders.ntb.gov.np>. Details for deposit of contribution amount and Contract/Code of Conduct for International Participation will be sent to the selected participant along with the email.
4. Due to lengthy visa processes and delays, we request all the applicants to apply within stipulated deadline and submit the contribution amount upon notification from NTB in order to collect Visa Recommendation Letter.
5. In case of the cancellation of participation by NTB or cancellation /postponement of the above-mentioned Travel Trade Fair by the Organizer due to any unforeseen circumstances, Nepal Tourism Board shall take necessary decisions regarding the refund of the contribution amount. Nepal Tourism Board shall not be held liable for any other inconvenience or loss caused by the cancellation of participation by NTB or cancellation/postponement of the abovementioned Travel Trade Fair due to any other unforeseen beyond-the-control circumstances.

For more information, please contact:

Nepal Tourism Board

Tourist Service Center

Bhrikutimandap, Kathmandu, Nepal

Phone: +977-1-5356909,

Website: www.ntb.gov.np

Note: Application starts from office hours